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MINUTES FROM ORLANDO PARTNERING TEAM MEETING ON 18 MARCH 1996 NTC
ORLANDO FL
3/18/1996
NAVFAC SOUTHERN

ORLANDO PARTNERING TEAM MEETING

Orlando, Florida
March 18 - 21, 1996
Meeting Minutes

03.04.00.0006

00124

Attendees;

OPT Members

John Mitchell-Team Leader
Nancy Rodriguez-Recorder
Catherine Ballinger-Timekeeper
Wayne Hansel
John Kaiser
Mac McNeil

Support Members

Anne M. Lyddy - Facilitator
Eric Nuzie - Tier II
Barbara Nwokike - SoDiv
Nick Ugolini - SoDiv
Mark Zill - NTCO

Guests

Raymond Nelson - SoDiv, Real Estate
Herb Smetheram - LRA
Bob McClellan - LRA
William Hall- CURT team

ABB Support

Manuel Alonso
Rick Allen
Mark Salvetti
Greg Mudd

The OPT meeting began on March 18th at 1:00 pm and ended about 2:00 pm on March 21st. We met in building 2078 at Main Base, NTC Orlando. The following are summaries of the issues discussed that week.

Success Stories

The OPT reviewed the success stories prepared by each member and finalized the following ones:

- Area "C" Investigation
- Disposal of Investigative Derived Waste
- Investigation of the Southwest Corner, Main Base
- Storage Tank Removal Program
- Tank Management Program Contamination Assessment

Study Areas 39 and 40

John K. provided the results of the soil gas survey conducted at these study areas. The results show gasoline organics and PCE contamination mostly at SA39.

Decision: The OPT decided to move 2 of the 4 planned borings/monitoring wells for SA40 to SA39. A total of 6 b/mw will be installed at SA39 (4 at the hot spots and 2 to be determined), and only 2 b/mw will be installed at SA40.

Host Training - Real Estate Issues

Raymond Nelson briefed the team on the current status with FOSLs and FOSTs at NTC Orlando. He also discussed the real estate process and alternatives available for property transfer. Some of the Navy's properties are in a non-transferable category because of groundwater contamination. The Navy is now contemplating the possibility of transferring buildings and

perhaps surface soil where this situation exists. This alternative will speed up the process and the Navy will only hold responsibility for subsurface condition.

OPT Meetings Schedule

Date	Location	RAB Meeting
April 10 - 12	Tallahassee	N/A
May 15 - 16	Orlando	May 15
June 18 - 19	Orlando	June 18
July 10 - 12	Charleston	N/A Tentative BCT conference July 11-12
August 15 - 16	Orlando	Aug 15
September 12 - 13	Atlanta	N/A

Tank Management Plan

The OPT discussed FDEP's comments on the TMP. Also, the Navy provided its comments to ABB.

RAB Co-chair

The OPT would like to have Mark Zill as OPT member when Catherine leaves, and Wayne as the installation RAB Co-chair with the Public Affairs Officer as his assistant/vice co-chair. For the moment, Mark will attend OPT meetings as a support member.

American Defense Preparedness Association

The OPT briefed a selected group of people that included EPA's Deputy Administrator, and the Deputy Under the Secretary of Defense. Based on their questions, how partnering has been applied in the process appeared to be the most relevant topic of our presentation.

Local Redevelopment Authority

The Mayor has appointed 7 new members to be in the board. The LRA requested the OPT to brief the board on the environmental condition of the base. Their major concerns are availability of funds, timing, and cleanup.

Herndon Annex

The OPT discussed the addendum to workplan for additional site screening at Herndon Annex. It proposes the collection of approximately 37 additional soil samples at areas not previously investigated during site screening activities.

Decision: The OPT decided to walk the area and review aerial photos to determine exactly the area where landfilling activities occurred. If the samples previously taken at Herndon Annex cover this area, no further sampling will take place. Otherwise, sampling location of these will be determined at the next team meeting.

The Corps of Engineers has informed the Navy that within 2 -3 weeks they will start their investigation of the benzene plume. John M. suggested to advise them about the PCE hits found at Herndon Annex and ask them to also sample for PCE.

Group III Site Screening Report

The OPT discussed each Study Area included in the Group III report. The following are the team decisions.

- Study Area 16 - ABB recommended no further action but because petroleum constituents were found, the team decided to transfer the site to the tanks program for further investigation.
- Study Area 17 - the team decided to follow ABB's recommendation of further investigation.
- Study Area 18 - the team decided to follow ABB's recommendation of further investigation.
- Study Area 19 - the team decided to follow ABB's recommendation of no further action.
- Study Area 20 - the team decided to follow ABB's recommendation of no further action.
- Study Area 21 - The concentration of arsenic found at this site exceeds state levels. The expected reuse of this area is as a park but the property adjacent to it will be a residential area. John M. will present the site screening results and the proposed reuse of the SA to FDEP's risk assessors for their evaluation. The OPT decided to postpone making any decision about this SA until this is reviewed by the State.
- Study Area 22 - this SA needed UXO clearance before conducting any field activity. An UXO investigation was conducted in February 1996 and no UXO was found to 3ft level. Therefore, the team decided to continue with the site screening investigation in accordance with the workplan.
- Study Area 23 - the team decided to follow ABB's recommendation of further investigation.
- Study Area 24 - the team decided to follow ABB's recommendation of further investigation.
- Study Area 25 - ABB recommended to do a preliminary risk evaluation. The team decided to re-sample the well and based on the results, then determine the need of a PRE.
- Study Area 26 - the team decided to follow ABB's recommendation of no further action.

Area "C"

Funding - The Navy has not provided BECHTEL with funds to continue attending OPT meetings and to be involved at this stage in the IRA for Area C. Eric will raise this issue at the next Tier II meeting. The OPT will prepare a letter to support him.

IRA - ABB's proposal was presented to the OPT. It was previously agreed that the IRA would be implemented in two phases. The contamination at the lake will be addressed in phase I. Phase II will target the shallow, intermediate, and deep aquifer between the laundry and Lake Druid. The OPT found ABB's proposal covered more than what it is intended to be accomplished in phase I. The decision was to further investigate the sediments and the surface water and also install monitoring wells along the lake shore to determine if groundwater is a point of discharge. Later we will determine the remedial action to be implemented at the lake.

Study Areas 52 and 53

ABB presented the workplan for investigation of these 2 SAs. The OPT approved it with minor modifications.

Training Needs

The following are areas where the OPT thinks would benefit if training is provided by the facilitator.

- Communicating Effectively
- Process Improvements
- Self-Directed Work Teams
- Decision Making Tools
- Myers Briggs
- 7 Tools for Success
- 4 Different Types of Questions

Critique Session

The team and the facilitator filled out evaluation forms. The facilitator discussed her evaluation of the team.

Plus	Minus
Better room	Timekeeper late
Timekeeper was considerate and caring	Room too cold
Stayed on time with agenda	Side conversations
Great presentation to ADPA	Uninformed guests (i.e. ground rules)
Great team spirit	Workday too long (Wednesday)
Good team leader	Didn't get Mac's proxy
Stayed on task	Read ground rules not only at the beginning of the meeting but also when there is a new guest joining the meeting.
A lot of respect between members	Call for a break when people are getting tired.

New Action Items:

- 9603- John K.: Finish tanks success story. ✓
A022
- 9603- Mac: Find out a good magazine where we can send an article about NTC/OPT. ✓
A023
- 9603- Catherine: Find out when are people moving out SA16. ✓
A024
- 9603- John M.: Discuss arsenic issue at SA21 with FDEP's risk assessors. ✓ *delineate or deed restriction*
A025
- 9603- OPT: Bring MBTI results and our individual/team expectations to the next team meeting. ✓
A026
- 9603- Wayne and Catherine: Prepare letter for Tier II explaining funding situation with ✓
A027 BECHTEL.
- 9603- Wayne: Locate Herndon Annex aerial photos. ✓
A028
- 9603- OPT: Members available to go to Herndon Annex and identify the area where landfilling ✓
A029 activities occurred.

Status of Action Items from Previous Meetings:

- | | |
|--|--|
| 9601- John M. to determine wetland jurisdiction and delineation
A008 around Lake Druid. Will contact SJRWMD to do wetland
determination. | Completed: 2/3
of the area is
wetlands. |
| 9602- John M. to fax copy of success story format formerly requested
A011 by Tier II of the Pensacola Tier I Team. | Completed |
| 9602- OPT members to present a draft strawman of success stories
A012 (look at each element of an issue and compare time to resolve
issue prior to partnering vs. now: Area C (Wayne); IDW issue
(John M. and Nancy); Master CAR and TMP (John K. and Mac);
SW Corner Main Base (Catherine). | Completed |
| 9602- Catherine to assist John K. in rewriting Table 3-4 - Status of
A013 Wastewater Management. | Completed |
| 9602- Catherine to determine when NTCO has to meet tank
A014 compliance upgrades. | Completed: 1998 |

9602-A015	John K. to determine whether a tank is out-of-compliance or is it just out-of-service.	Completed: Tank bldg 109 is out of compliance but in service.
9602-A016	John M. to determine if an out-of-service tank can be out-of-compliance.	Completed: yes
9602-A017	Catherine to learn how many transformers are still active.	Completed: 4 3 bldg 7151, 1 bldg 216
9602-A018	Wayne to check with the USCOE about status of investigating/cleaning up benzene plume under FUDs program.	Completed: work to start within 2-3 weeks.
9602-A019	John K. to learn if composite soil samples done at Herndon LF areas as requested by David Clowes.	Completed: Yes, they were.
9602-A020	Wayne to develop a comment/question sheet to hand out to RAB audience (for those who may be uncomfortable asking verbally).	Completed
9602-A021	Each OPT member bring to next meeting what he/she needs to know and expect from Steve so he can be an effective facilitator, and what Steve should know about them. Steve is to write down what he feels the team should know about him and what he expects from the team.	Canceled